



APPLICATION FOR ELECTION JUDGE

APPLICATION INFORMATION

Little Canada Needs You! Election judges are essential to our democracy. They are the officials that staff local polling places and ensure that the rights of voters are protected on Election Day. They also serve an important role by administering election procedures in the voting place. Without election judges, it would be impossible to conduct an election. This application outlines information for citizens interested in serving as an election judge. **Apply today!**

DUTIES OF AN ELECTION JUDGE

- Open and close the polling place.
- Be responsible for election materials.
- Register and sign-in voters.
- Distribute ballots.
- Obtain results after polls are closed.
- Certify election results at the polling place.

REQUIRED QUALIFICATIONS

To serve as an election judge, you must meet all of the following qualifications:

- You must be at least 18 years of age.
- You must be a citizen of the United States.
- You must be eligible to vote in Minnesota.
- You must be able to read, write, and speak English.
- You cannot serve in the same precinct with your spouse, parent, child, or sibling.
- You cannot serve at an election when your spouse, parent, child, or sibling is a candidate.

PRECINCT ASSIGNMENTS

Little Canada has three voting precincts. Voting for these precincts takes place at the Roseville Area Middle School, 15 County Road B2 East; Little Canada Elementary School, 400 Eli Road; and Little Canada City Center, 515 Little Canada Road East. Election judge precinct assignments are made based on several factors including:

- *Party Balance* – State law requires a balance among the election judges from different political parties in each polling place.
- *Number of Vacancies* – The number of vacancies in each precinct varies based primarily on the number of registered voters in the precinct.
- *Working Area* – We try to assign election judges within their home precinct, if possible.

HOURS AND PAY

Election judges can choose to work at either the primary election, general election or both. Polls open at 7:00 a.m. and close at 8:00 p.m. on Election Day. Election judges need to be at the assigned polling location by 6:00 a.m., and will need to stay after the polls close at 8:00 p.m. until all of the election paperwork is complete. A half-day option is available for judges who would rather not work a full day. Please indicate your preference on the attached application form. Election judges are required to attend a two-hour training session prior to Election Day. Election judges in Little Canada are paid \$11.00/hour for the hours worked.

QUESTIONS

Questions should be directed to City Clerk, Heidi Heller at 651-766-4047 or heidi.heller@littlecanadamn.org



APPLICATION FOR ELECTION JUDGE

DESIRED ELECTION DAY(S) - check all you wish to work

- PRIMARY ELECTION – Tuesday, August 11, 2020
 GENERAL ELECTION – Tuesday, November 3, 2020

APPLICANT INFORMATION

Name: _____

Street Address: _____ Apt/Unit # _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Party Affiliation: Democratic Grassroots-Legalize Cannabis Legalize Marijuana Now Republican
 other _____

Are you a United States citizen and eligible to vote in the State of Minnesota? Yes No

Preferred Hours: Full Day – 6:00 a.m. until close 6:00 a.m. to 1:30 p.m. 1:30 p.m. to close

Are you willing to serve at any polling place you are assigned? Yes No

Do you read, write, and speak English fluently? Yes No

Are you bilingual? Yes No _____ (languages)

Have you ever served as an election judge before? Yes No

I certify that my answers to the questions within this application are true, I am physically and mentally able to perform the assigned tasks, and I have never been convicted of election fraud or any other election offense or fraud. I also certify that I am not a spouse, parent, child, or sibling of any election judge serving in the same precinct, nor a candidate or the spouse, parent, child, or sibling of any candidate on the ballot in that precinct

 Applicant's Signature

 Date

COMPLETED APPLICATIONS

Please email, drop off, mail or fax this application and Direct Deposit form to:

Attention: Heidi Heller
 City of Little Canada Elections
 515 Little Canada Road East
 Little Canada, MN 55117

Fax: 651-766-4048
 Email: heidi.heller@littlecanadamn.org