



# STAFF REPORT

TO: Mayor Fischer and Members of the City Council  
FROM: Eric Seaburg, P.E., City Engineer  
DATE: January 25, 2023  
RE: Improvement Hearing for Sunrise Drive Mill and Overlay  
City Project No. 2023-05

**ACTION TO BE CONSIDERED:**

Motion to approve resolution ordering the improvements and preparation of plans and specifications for the Sunrise Drive Mill & Overlay, City Project No. 2023-05.

**BACKGROUND:**

At its October 12, 2022 meeting, the City Council accepted a Feasibility Report that included planned pavement reclamation improvements to Sunrise Drive in 2023 (the last 350' of Sunrise Drive to the cul-de-sac). At that meeting, the City Council requested that staff investigate the remaining segment of Sunrise Drive to Edgerton Street to determine if a mill and overlay would be a suitable improvement to get the entire roadway on a similar maintenance cycle.

A Feasibility Report was prepared and accepted by the City Council on December 14, 2022. At that meeting, a Public Improvement Hearing was scheduled for January 25, 2023. Additionally, the City Council asked that staff bring forward an option to reduce the assessment amounts due to the mill and overlay being advanced in order to sync up with the rest of the roadway.

The estimated project cost and per policy assessment is shown below. The assessment policy assesses 50% of the street improvement costs to the benefiting property owners for a rehabilitation project, which includes mill & overlays. This results in per unit assessment rates of \$2,267.

Item	Total Estimated Cost	Infrastructure Capital Improvement Fund	Assessments
Street Improvements	\$45,358.61	\$22,688.61	\$22,670.00
Sanitary Sewer Improvements	\$5,321.80	\$5,321.80	
Water Main Improvements	\$1,947.00	\$1,947.00	
Storm Sewer Improvements	\$6,749.60	\$6,749.60	
<b>Subtotal</b>	<b>\$59,377.01</b>	<b>\$36,707.01</b>	<b>\$22,670.00</b>

The City Council has the discretionary authority to reduce the amount assessed. If desired, the proposed street improvement assessment could be reduced to 25% which would result in per unit assessment rates of \$1,133.50. This would add approximately \$11,344 in costs to the Infrastructure Capital Improvement Fund. If a reduction to the adopted Assessment Policy is desired, the Council can provide direction to staff to proceed and the revised assessment amount would be proposed and formally adopted during the Assessment Hearing at the end of the project. No action on assessments or changes to the assessment policy need to be taken at this meeting. Staff is planning to provide more information at an upcoming City Council workshop on the City of Little Canada's Assessment Policy in the coming months.

**STAFF RECOMMENDATIONS:**

Staff recommends that the City Council approve the following resolution:

- Resolution ordering the Improvement and Preparation of Plans for the Sunrise Drive Mill & Overlay, City Project No. 2023-05

**RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS  
SUNRISE DRIVE MILL & OVERLAY  
(FROM EDGERTON STREET TO 350' SOUTH OF CUL-DE-SAC)  
IMPROVEMENT NO. 2023-05**

WHEREAS,

A resolution of the City Council adopted the 14<sup>th</sup> day of December, 2022, fixed a date for a Council hearing on the proposed improvement of Sunrise Drive (from Edgerton Street to 350' south of the cul-de-sac) by a combination of mill & overlay, spot curb and gutter repair, and utility improvements;

AND WHEREAS,

Ten days' mailed notice and two published notices of the hearing was given, and the hearing was held thereon on the 25<sup>th</sup> day of January, 2023, at which all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LITTLE CANADA, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution adopted the 25<sup>th</sup> day of January, 2023.
3. Bolton & Menk, Inc. is hereby designated as the City Engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Adopted by the Council this 25<sup>th</sup> day of January, 2023.

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Thomas Fischer, Mayor

Attest: \_\_\_\_\_  
Christopher Heineman, City Administrator