



## STAFF REPORT

TO: Mayor Keis and Members of the City Council

FROM: Bryce Shearen, CPRP, Parks & Recreation/Community Services Director

DATE: March 9, 2022

RE: Purchase Park Entrance Signs

### **ACTION REQUESTED**

A motion to approve the purchase of new park entrance signs from Vacker Sign in the amount of \$23,120.00.

### **BACKGROUND**

New park entrance signs have been scheduled in the Capital Improvement Plan (CIP) for replacement for the last two years. Due to global supply chain issues since the pandemic hit, the materials have been very difficult to obtain for new signage and the project was moved forward to 2022.

Staff has been working with a local sign company on a design for the new signs. The current signs are made of wood and are nearing the end of life and one of them is missing due to vandalism. Wood signs require additional maintenance and have a shorter lifespan so staff would like to install low/minimal maintenance signs moving forward.

The proposed new signs are made from a bi-color HDPE plastic with the letters routed out exposing the secondary color. These HDPE sign panels provide a durable, vandal-resistant, low-maintenance sign that will not need painting and will not fade, rot, crack, chip, or delaminate like traditional wood signs. Also included are cedar-colored recycled plastic lumber posts that staff would recommend installing to support the new signs. The recycled plastic posts are reinforced with fiberglass for increased structural integrity and will not need to be painted or stained. The recycled plastic will also eliminate the issue with wood rot that occurs near the ground with traditional wood posts due to contact with the soil. Additionally, the font size on the new signs is the same size as the current park entrance signs.

If approved, there is a six-to-eight-week lead time on the signs. Once the signs are completed, in-house staff will be utilized for the removal of existing signs and installation of the new signs.

### **SIGNS TO BE REPLACED**

Fire Barns Skate Park	Gervais Mill Park (Edgerton Entrance)	Gervais Mill Park (Noel Drive Entrance)
Gilbertson Field	Nadeau Wildlife Area	Pioneer Park (Centerville Rd Entrance)
Pioneer Park (Desoto St Entrance)	Rondeau Park	Thunder / Westwinds Park
Veterans Memorial Park		

## **PARKS & RECREATION COMMISSION**

At its March 4, 2021 meeting, the Parks & Recreation Commission discussed different sign styles, colors, and fonts (attached are the meeting minutes). Staff recommends continuing to use the traditional historic font that is currently on the park entrance signs and the same font for the Firefighter Historical Trail Sign. Staff believes the dark woods green outside color with tan letters would offer an improved look to the signs and help easily identify city parks.

The Parks & Recreation Commission made a motion to recommend the approval of the replacement of park entrance signs recommending the traditional style and font along with a red logo to be incorporated into the sign.

### **SOURCE OF FUNDS**

\$33,250 has been budgeted for in the City's Capital Improvement Plan (CIP) Fund 400 for Park Entrance Signs. There will need to be additional funds for the installation of the signs for concrete and other miscellaneous supplies, but staff anticipates it will remain within the total budgeted amount.

### **STAFF RECOMMENDATION**

Staff recommends the City Council approve the purchase of the new park entrance signs from Vacker Sign in the amount of \$23,120.00.

### **ATTACHMENTS**

- Image of a current park entrance sign
- Rendering example of a new park entrance sign
- Estimate from Vacker Sign



Current Park Entrance Sign

Routed pocket w. printed logo panel insert



36.25"Hx72W

Vacker Sign  
 948 Sherren St. W.  
 Roseville, MN 55113-4420 US  
 ckriegler@vackersign.com  
 www.vackersign.com



# Estimate

**ADDRESS**

City of Little Canada  
 Bryce Shearen  
 515 Little Canada Road  
 Little Canada, MN 55117

**SHIP TO**

City of Little Canada  
 Bryce Shearen  
 515 Little Canada Road  
 Little Canada, MN 55117

**ESTIMATE #** 3458

**DATE** 03/01/2022

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	<b>Routed Plastic single-sided &gt;16 sf logo panel insert</b>	10	1,407.00	14,070.00
	<b>Recycled plastic Posts 66-8'</b>	10	890.00	8,900.00
	<b>Ship</b>	1	150.00	150.00
<b>TOTAL</b>				<b>\$23,120.00</b>

Accepted By

Accepted Date