

**MINUTES OF THE REGULAR MEETING
PARKS & RECREATION COMMISSION
LITTLE CANADA, MINNESOTA**

DECEMBER 2, 2021

Pursuant to due call and notice thereof a regular meeting of the City Council of Little Canada, Minnesota was convened on the 2nd day of December, 2021 in the Council Chambers of the City Center located at 515 Little Canada Road in said City.

Chair Dave Miller called the meeting to order at 6:30 p.m. and the following members of the Parks & Recreation Commission were present at roll call:

PARKS & RECREATION COMMISSION: Hipp, Miller, Ray, Schletty, Chu, and Abruzzese.

ALSO PRESENT: Parks & Rec/Community Services Director Bryce Shearen and Recreation Coordinator Sierra Hietala.

MINUTES

Commissioner Ray made a motion to approve the November 4, 2021, Parks & Recreation Commission minutes as submitted. Commissioner Hipp seconded the motion. The motion was unanimously approved.

PARKS AND RECREATION MISSION STATEMENT

Commissioner Ray read the Parks and Recreation mission statement.

THANK YOU COMMISSIONER RAY

Chair Miller thanked Commissioner Ray for his time on the Parks & Recreation Commission over the past six years. He stated that Ray has been a valuable member of the Commission and appreciated everything he has contributed.

OLD BUSINESS: RONDEAU PARK UPDATE

The Parks & Recreation Director provided an update on the park improvement project.

Commissioner Chu stated that she is happy this park is being updated. She stated that the basketball court is well used by older children and asked if that will be improved.

The Parks & Recreation Director confirmed that there will be grading to improve the drainage issues and the court will be resurfaced.

Chair Miller commented that this is a good example of the Master Plan at work and community engagement.

Commissioner Chu stated that many of her neighbors use that park, and she would like to be able to communicate updates.

**MINUTES
PARKS & REC COMMISSION
DECEMBER 2, 2021**

The Parks & Recreation Director stated that they are working on a project website. He noted that information will also be included in the newsletter.

Commissioner Hipp commented that placing signs in the park is also very effective in informing people of what is going on.

**OLD BUSINESS: COMMISSIONER TERMS AND REAPPOINTMENT PROCESS
UPDATE**

The Parks & Recreation Director commented that this will be Commissioner Ray's last meeting and Commissioner Schletty reapplied. He noted that three interviews were conducted, and the Council will make appointments in December, along with appointing a Chair.

Chair Miller agreed that there were three great candidates.

Commissioner Ray noted that he was not appointed until his second attempt. He hoped that the two candidates that are not appointed continue to apply.

Commissioner Chu commented that hopefully the other candidates are aware there are other ways to be involved as well.

Chair Miller confirmed that they did have a conversation advising about subcommittees and community build projects.

OLD BUSINESS: FALL/WINTER FARMERS MARKET

The Recreation Coordinator stated that Little Canada Farmers Market was accepted for Snap/EBT for the spring/summer market. She stated that the first fall market was held in November with eight vendors. She stated that even though there were not many people in attendance, the vendors were interested in another market. She reported that the next market would be held on January 10th.

Commissioner Chu commented that this is a new thing, and they should continue to spread the word to alert more residents.

The Recreation Coordinator confirmed that she is going to work on marketing.

NEW BUSINESS: 2022 MEETING SCHEDULE

The Community Services Manager highlighted the 2022 meeting dates. The group confirmed that they would like to continue to meet at 6:30 p.m.

Schletty introduced the following motion:

ADOPT THE 2022 MEETING CALENDAR

**MINUTES
PARKS & REC COMMISSION
DECEMBER 2, 2021**

The foregoing motion was duly seconded by Ray.
Ayes (6). Nays (0). Motion passed.

REPORTS FROM COMMISSIONERS

Commissioner Schletty commented that he took his daughter to Shoreview Commons, which is a destination park, and he got a lot of ideas for activities and amenities for that type of large park.

Chair Miller thanked Commissioner Ray for his service on the Commission.

Commissioner Ray commented that he and his wife are excited for the opportunity to snowshoe on the trails this winter.

Commissioner Chu stated that she has noticed that inside other community centers there are things to entertain kids, like indoor playgrounds. She noted that those community centers are well used.

Commissioner Abruzzese commented that she had her son on November 1st and hopes to get out to the parks once he is a bit older.

Commissioner Hipp commented that she is also excited about the snowshoe opportunities.

UPDATES

The Recreation Coordinator provided details on the upcoming Cookies with Santa event this weekend.

The Parks & Recreation Director noted that this will be walk through event because of COVID. He stated that they are planning for 300 to 400 attendees.

The Recreation Coordinator provided an update on youth activities and upcoming adult activities.

There being no further business, the meeting was adjourned at 7:03 p.m.

Respectfully submitted,

Amanda Staple
TimeSaver Off Site Secretarial, Inc.