



STAFF REPORT

TO: Mayor Keis and Members of the City Council

FROM: Heidi Heller, City Clerk/HR Manager

DATE: November 17, 2021

RE: Wagon Vendor License for El Taco Nazo, LLC

ACTION TO BE CONSIDERED

Consider approval of a wagon vendor license for the El Taco Nazo food truck at 120 County Road C West.

BACKGROUND

Wagon vendor licenses are issued to mobile vendors and run for the one-year period of July 1 – June 30. There are currently no wagon vendor licenses issued in the city. The City Code does not have any regulations for food trucks, and there have not been any issues with them in Little Canada. There has not been very many food trucks that have operated in the city.

Monica Navarrette, owner of El Taco Nazo, LLC, has applied for a wagon vendor license and plans to operate her food truck in the front parking lot at Quality Motor Sales at 120 County Road C West. She has received permission from the business/property owner, and has submitted the required materials and license fee.

Ms. Navarrette has experience in the restaurant and food truck business. She intends to operate the food truck year-round, 7 days a week: 10am – 5pm on Sundays, and 10am – 8pm, Monday through Saturday.

RECOMMENDATION

Approve a Wagon Vendor License for Monica Navarrette, owner of El Taco Nazo food truck, for the period November 18, 2021 to June 30, 2022, subject to submitting a copy of the license from Ramsey County.



515 Little Canada Road East, Little Canada, MN 55117
Phone: 651-766-4029 • Fax: 651-766-4048
www.littlecanadamn.org

APPLICATION FOR WAGON VENDOR'S LICENSE

****PLEASE PRINT****

License # _____

Applicant Name: Monica Navarrette Fee: \$50

Company Name: El Taco Nazo LLC

Address: [REDACTED]

[REDACTED]

Contact Name: Monica Navarrette Phone #: [REDACTED]

Business Name & Address where truck will be parked: Quality Motor Sales

120 County Rd C West, Little Canada MN 55117

Description of Items Sold: Tacos, quesadillas

Licensee shall be held responsible for nuisances emanating from operation and shall not permit debris, paper, bottles, cartons, or other kinds of waste from merchandise to be deposited on any public or private property. Furthermore, vehicles shall not be parked in any place or in any manner that constitutes a traffic hazard or a neighborhood nuisance.

Date: 11-6-21 Signed: [Signature]

Submit the checked items with this license application:

- Certificate of Insurance
- Brochure of written information about business or product being sold.
- Other items _____

****This license shall expire on June 30 following application date****

Submitted 11-10-2021 AA

FOR OFFICE USE ONLY

Comments: _____

Approved By: _____ Date: _____

EL TACO NAZO

EQUIPMENT

3 Big pots, 3 big pans, spoons, knives, a cutting board and 5 big bowls.

CLEANING AND SANITIZING PROCEDURES

After we finish serving we take the equipment (spoons, knives, trays) to the restaurant kitchen and wash them with hot clean water with soap, we rinse them with clean water and last we rinse them with sanitizing water (clean water with Clorox). The vehicle is washed with soap and then sanitized.

PROCESS TO FILL WATER

We fill the tank with clean water from the restaurant with a special hose approved by NSF.

PROCESS OF DUMPING THE GREY WATER

We dumped the grey water in the restaurant strainer with a special hose approved by the NSF.

AFFILIATED LICENSE

Adelitas Restaurant
2405 Central Ave NE
Minneapolis MN 55418
(612) 784-2526
Cell (763) 337-9745

MANUAL WAREWASHING SINKS

- 1.- 1 sink for hand wash.
- 2.- 3 Sinks compartments for wash, rise and sanitize.

REFRIGERATION

- 1.- 1 Unit.

HOT-HOLDING

- 1.- Steam table.

COOKING EQUIPMENT

- 1.- 1 Grill.
- 2.- 1 Flat.
- 3.- 1 Frier.

FOOD PREPARATION

- 1.- Worktop preparation and refrigerator.

WATER

Both sinks have Cold and Hot water.

WATER CONTAINER

Will be two tank containers, one for clean water and the other for grey water.

WE LIKE TO PROVIDE FAST MEXICAN FOOD AS
TACOS AND TORTAS (MEXICAN SANDWICH) BURRITOS, AND QUESA
DILLAS FOR THE COMMUNITY

EL TACO-NAZO

MENU

TACOS:

- BEEF / ASADA
- CHICKEN / POLLO
- PORK / CARNITAS

TACOS DORADOS:

(INCLUDE: LETTUCE, TOMATO, SOUR CREAM & CHEESE)

- POTATO / PAPAS
- CHICKEN / POLLO

TORTAS:

- BEEF
- CHICKEN
- PORK

QUESADILLAS

FLOUR TORTILLA W/MELTED CHEESE MEAT OF YOUR CHOICE, ONION AND CILANTRO.

CHEESE FRESH FRIES

DRIKS:

JARRITOS

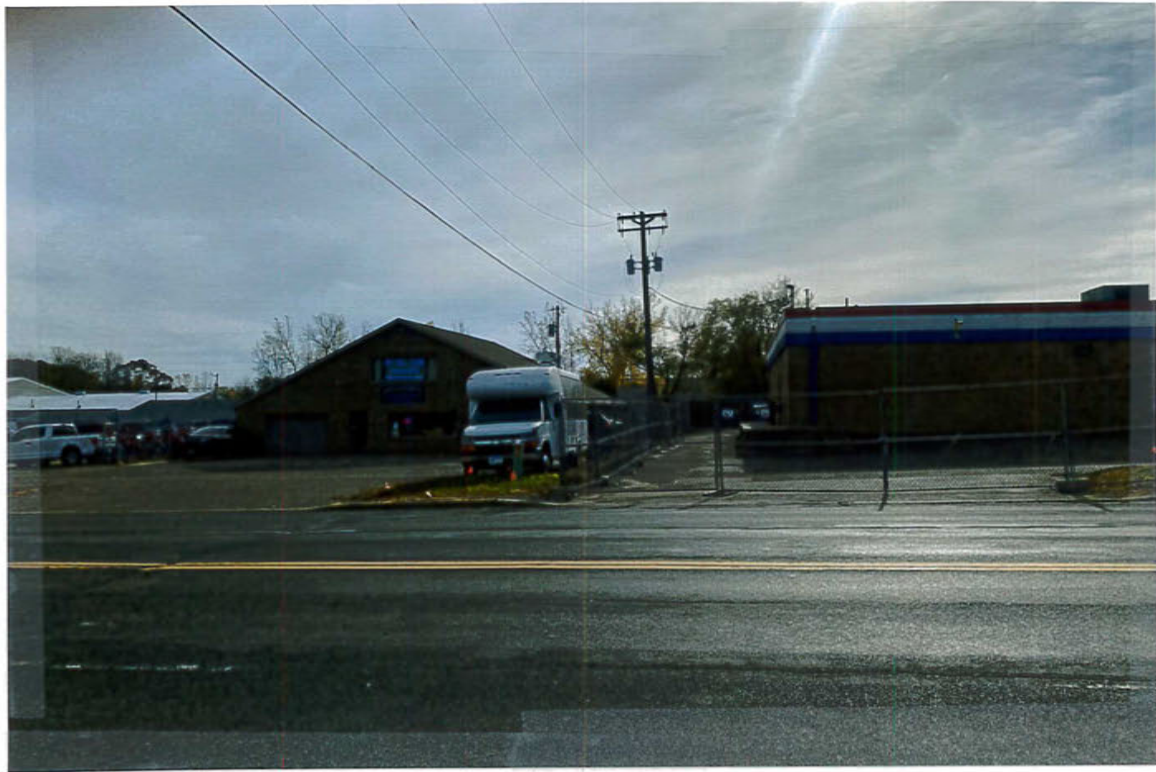
COKE

AGUA DE HORCHATA

AGUA DE JAMAICA

BOTTLE WATERS





State of Minnesota
Minnesota Department of Health

Food, Pools & Lodging Services Section
P. O. Box 64975
St. Paul, MN 55164-0975

To: CERTIFIED FOOD PROTECTION MANAGER
NO. FM107925
Monica Navarrette

EFFECTIVE DATE

08/15/2021

EXPIRATION DATE

08/15/2024

Issued: 10/07/2021

State of Minnesota
Minnesota Department of Health

Food, Pools & Lodging Services Section
P. O. Box 64975
St. Paul, MN 55164-0975

CERTIFIED FOOD PROTECTION MANAGER
To: NO. FM107925
Monica Navarrette

EFFECTIVE DATE

08/15/2021

Issued:

10/07/2021

EXPIRATION

08/15/2024

GENERAL INFORMATION

Anticipated hours of operation:

	Opening Time	Closing Time
Sunday	10:00 AM	5:00 PM
Monday	10:00 AM	8:00 PM
Tuesday	n	n
Wednesday	n	h
Thursday	n	?
Friday	n	h
Saturday	h	h



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/9/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Horizon Agency, Inc. 6500 City West Parkway, Suite 100 Eden Prairie MN 55344	CONTACT NAME: Amy Binning PHONE (A/C, No, Ext): 952-914-7188 E-MAIL ADDRESS: amy@horizonagency.com	FAX (A/C, No): 952-956-3341
	INSURER(S) AFFORDING COVERAGE	
License#: PC-749727 ELTACON-01	INSURER A: West Bend Mutual Insurance Com	NAIC # 15350
INSURED El Taco Nazo LLC 120 County Road C West Little Canada MN 55117	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 625282191

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			A967736	12/1/2021	12/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			A967736	12/1/2021	12/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Business Personal Property			A967736	12/1/2021	12/1/2022	Limit 5,000 Deductible 500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Little Canada 515 Little Canada Rd E Little Canada MN 55117	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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