

Mayor
John T. Keis

Council Members
Tom Fischer
Michael McGraw
Christian Torkelson
Teresa Miller



515 Little Canada Road
East
Little Canada, MN
55117
www.littlecanadamn.org

City Administrator
Chris Heineman

**Workshop Meeting of the
Little Canada City Council**
Wednesday, August 11, 2021
6:00 p.m.
City Center Conference Room

AGENDA

1. CALL TO ORDER - Workshop Meeting - 6:00 P.m.
2. Roll Call
3. Workshop Topics
 - A. City Facility Assessment Survey

Documents:

[FACILITY ASSESSMENT SURVEY REPORT.PDF](#)

4. Adjourn

This agenda is subject to change by additions and deletions.



STAFF REPORT

TO: Mayor Keis and Members of City Council
FROM: Bill Dircks, Public Works Director
DATE: August 6, 2021
RE: Kraus-Anderson Facility Assessment Presentation

Kraus-Anderson was approved to perform a facility survey of City Hall and the Fire Station. They have now completed the survey and have put together a report that outlines the recommended improvements for each facility as well as projected costs and a timeline for when the work should be completed.

There is a significant list of improvements recommended for the next five years. At City Hall, there are \$650,000 of recommended improvements in the next five years including the History Center and another \$570,000 in the following five years. At the Fire Station, there are \$1,200,000 of recommended improvements in the next five years and another \$540,000 in the following five years.

Many of these items can be moved around in the schedule to meet budgetary restrictions and allow staff to plan for them but there are some issues that need to be dealt with in the near future.

Jason Rentmeester and Tim Kittila from Kraus-Anderson will be attending the workshop and will go through a presentation showing their process and findings. Following the presentation, they will lead a discussion of the reports to help the City Council and staff determine the next course of action for each of the buildings.

All of the information can be found here: [City of Little Canada- Facility Assessment](#)