



STAFF REPORT

TO: Mayor Keis and Members of City Council

FROM: Chris Heineman, City Administrator
Sharon Provos, Finance Director
Bill Dircks, Public Works Director
Bryce Shearen, Parks & Rec/Community Services Manager

DATE: November 21, 2018

RE: 2019 Budget Update

The following budget update is a final opportunity for City Council members to review and ask questions about the proposed budget for 2019 prior to adoption of the 2019 Budget and levy at the City Council meeting on December 19. Below you will find a summary of highlights for the General Fund, Parks & Recreation, the Public Works Capital Budget (400 Fund), and the Water and Sewer Budget (604 Fund). Staff will also provide a presentation at the Council meeting.

General Fund

There have been very few of changes to the General Fund since the preliminary 2019 budget was adopted earlier this year. Here is the quick summary of changes since our last discussion:

- Increased Recycling Grant amount by \$4,376
- Decreased costs associated with health insurance by \$10,810
- Added Short Term Disability insurance cost of \$1,030
- Increased Public Works wage amount by \$1,000

With these changes, we would need a gross levy increase of 2.99% versus the 3.41% we certified back in September. (See the attached proposed levy sheet)

Parks & Recreation

As directed by the City Council, the Parks & Recreation Commission has been more involved in the Capital Improvement Project (CIP) planning the past couple of years. This year, the Parks & Recreation Commission has set a top three priorities list for 2019 from all of the programmed projects. Those priorities are 1) Spooner Park Playground, 2) Pioneer Park Playground Planning, and 3) Gervais Mill Park Garden. In addition, staff will continue to work on the 2019 programmed projects listed in the General Capital Improvement Fund (400).

Spoooner Park Playground: Remove and replace existing playground structure and container. Also, replace sidewalk from the parking lot to playground with an ADA accessible

sidewalk. (\$140,000 from the 10% Fund will be transferred to the General Capital Improvement Fund to offset the costs.)

Pioneer Park Playground Planning: Set a timeline and begin to plan for the future of the Pioneer Park playground and the park as a whole. In order to accomplish this, staff will work on retaining the services of a consultant to help with the vision, options, and costs of various options for Pioneer Park.

Gervais Mill Park Garden: Upgrade and enhance the Gervais Mill Park Garden (Noel Street side). Work with a landscape architect on a design of the entrance within the budgeted amount and complete the project in 2019.

Interpretive Signs: Add interpretive signs throughout the park system. The signs will highlight the area the park area that park users are in and give an overall view of the park system. This will give exposure to underutilized parks and people new to the area on other park offerings within the City.

Habitat Restoration: Staff is working on a plan for the habitat restoration of the areas affected by the Xcel tree clearing. Herbicide has been applied in that area to destroy the unwanted and invasive vegetation. Due to that herbicide application, new plants cannot be planted until spring 2019 at the earliest.

Trail/Park Maintenance and Repair: The Parks & Recreation Department will continue to work closely with the Public Works Department on the trail/park maintenance and repairs that are needed throughout the park system.

Public Works / Capital Budget Highlights

Small Dump Trucks: The 2008 Ford small dump truck was scheduled to be replaced in 2018. MNDoT removed the specifications and pricing from the state contract for a few months starting in late-spring so we were not able to order the truck until September 5. There is a backup on the truck chassis so we will not take delivery of the truck until sometime in 2019. Therefore, the 2018 budget item was moved to 2019. The amount budgeted is \$50,000.

The 2003 Ford small dump truck is scheduled to be replaced in 2019. It will be replaced with a similar model Ford truck and dump box set up. The intention is to order this truck in early 2019 in order to take delivery as early in 2019 as possible.

Toolcat & Accessories: The 2006 Bobcat Toolcat is scheduled to be replaced in 2019. This is the machine we use to clear sidewalks and rinks in the winter as well as mow boulevards, sweep, general field maintenance, and numerous other tasks year round. \$55,000 has been budgeted for the Toolcat. Staff believes it is a much better value than the alternatives for the same type of work, which have more power but cost over \$100,000.

Staff has also budgeted for the addition of an angle broom for the Toolcat for sweeping off rinks in the winter as well as a V-plow for the Toolcat to allow for better and cleaner plowing of

public sidewalks. The ability to make a “V” with the plow will allow us to keep roads and driveways between sidewalks cleaner rather than leaving windrows after the big plows have already gone by. Both of these accessories are budgeted at \$4000.

Ballfield Painter: The ballfield painter is scheduled to be replaced in 2019. The current painter has been a workhorse but is approaching the end of its useful life. The painter is used to paint ballfields, soccer fields, football fields, and volleyball courts for Canadian Days.

Water and Sewer Budget Highlights

GPS Device: As the City moves further in technology more tools are needed. Staff has budgeted \$9,000 for a GPS device and software to allow for getting accurate GPS coordinates of items like curb stops and signs so they can be added to our GIS mapping. Eventually we will be able to record all of our routine and emergency maintenance work on the GIS system so we can readily reference it both at the PW shop and in the field remotely.

Gate Valve Operator: Staff exercises all of the gate valves on our water main system each year in the spring. This involves dropping a wrench on the nut 6-18 feet deep and hand turning the wrench between 20 and 48 turns depending on the size of the valve. There are over 600 valves in the system and some are harder to turn than others. The repetitive nature of the work can lead to back, shoulder, or elbow problems. A gate valve operator allows the operator to mechanically turn the valve without having to turn the wrench. \$7,000 has been budgeted for 2019 for a gate valve operator.

Replacement of Sewer Truck: This is explained in detail as a separate item on the agenda.

Pumps: We have budgeted \$18,000 to replace a pump at the Sunset Court lift station and \$18,000 to overhaul pump #2 at the Booster Station. The Sunset lift station is our dirtiest and heaviest flowing lift station and the pumps take a beating. The other pump was replaced in 2018. The Booster Station pumps need to be overhauled every five-to-six years. Pump #1 was overhauled last year.

Rice Street Valves: \$60,000 has been budgeted for the potential repair/replacement of the gate valves located in the section of Rice Street scheduled for reconstruction in 2021. Staff may have a contractor dig the valves up and either repair or replace them if necessary so that the work is completed ahead of the project and doesn't slow down the project once it begins.

Additional Considerations:

The budget is the primary guide for expenditures throughout the year; however changes may be necessary due to unforeseen circumstances. Additional considerations for 2019 include:

- Potential changes to the Law Enforcement Contract related to body cameras
- Potential reduction in health insurance premiums if alternative plan is implemented

**CITY OF LITTLE CANADA
TAXABLE VALUATIONS, LEVIES & RATES**

	Actual Tax Capacity Values 2015/2016	% Change	Actual Tax Capacity Values 2016/2017	% Change	Actual Tax Capacity Values 2017/2018	% Change	Est. Actual Tax Capacity Values 2018/2019	% Change
TAXABLE VALUATIONS:								
<i>Real Estate</i>	\$ 10,853,031	3.92%	\$ 11,460,787	5.60%	\$ 12,596,568	9.91%	\$ 13,510,271	7.25%
<i>Personal Property</i>	<u>172,523</u>	3.96%	<u>183,565</u>	6.40%	<u>193,397</u>	5.36%	<u>207,179</u>	7.13%
SUBTOTALS:	11,025,554	3.92%	11,644,352	5.61%	12,789,965	9.84%	13,717,450	7.25%
<i>Fiscal Disparities:</i>								
<i>Contribution</i>	(1,660,568)	1.83%	(1,634,797)	-1.55%	(1,784,743)	9.17%	(1,997,416)	11.92%
<i>Tax Increment</i>	<u>(1,005,628)</u>	5.87%	<u>(988,440)</u>	-1.71%	<u>(517,066)</u>	-47.69%	<u>(541,119)</u>	4.65%
TOTALS:	<u>\$ 8,359,358</u>	4.12%	<u>\$ 9,021,115</u>	7.92%	<u>\$ 10,488,156</u>	16.26%	<u>\$ 11,178,915</u>	6.59%

	2016 Actual	% Change	2017 Actual	% Change	2018 Actual	% Change	2019 Budget	% Change
TAX CAPACITY RATES:								
<i>General Fund</i>	27.300	-1.31%	28.047	2.74%	24.124	-13.99%	23.583	-2.24%
<i>Bond & Interest</i>								
<i>Fire Equipment Fund</i>	1.388	2.28%	1.450	4.47%	1.247	-14.00%	1.254	0.56%
<i>Infrastructure Fund</i>	<u>1.617</u>	-3.52%	<u>1.503</u>	-7.05%	<u>1.293</u>	-13.97%	<u>1.227</u>	-5.10%
TOTALS:	<u>30.305</u>	-1.27%	<u>31.000</u>	2.29%	<u>26.664</u>	-13.99%	<u>26.064</u>	-2.25%

	2016 Certified Levy	% Change	2017 Certified Levy	% Change	2018 Certified Levy	% Change	2019 Proposed Levy	% Change
TAXES LEVIED:								
<i>General Fund</i>	\$ 2,654,298	2.33%	\$ 2,730,997	2.89%	\$ 2,933,087	7.40%	\$ 3,021,009	3.00%
<i>Bond and Interest</i>								
<i>Fire Equipment Fund</i>	134,932	6.00%	143,027	6.00%	151,608	6.00%	160,700	6.00%
<i>Infrastructure Fund</i>	<u>157,200</u>	0.00%	<u>157,200</u>	0.00%	<u>157,200</u>	0.00%	<u>157,200</u>	0.00%
GROSS LEVY	2,946,430	2.37%	3,031,224	2.88%	3,241,895	6.95%	3,338,909	2.99%
Less								
Fiscal Disparities	<u>413,169</u>	-0.16%	<u>423,857</u>	2.59%	<u>445,358</u>	5.07%	<u>425,156</u>	-4.54%
NET LEVY	\$ 2,533,261	2.79%	\$ 2,607,367	2.93%	\$ 2,796,537	7.26%	\$ 2,913,753	4.19%

**CITY OF LITTLE CANADA
GENERAL CAPITAL IMPROVEMENT FUND (400)
FISCAL YEARS 2017 THROUGH 2023**

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimated</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
REVENUE SUMMARY:								
Administrative Fees (Capital Projects)	\$ 30,158	\$ 30,727	\$ 30,727	\$ 57,522	\$ 18,528	\$ 19,490	\$ 24,900	\$ 23,540
PILOT Payment - Painters Union	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TIF Excess Increment	23,243	27,000	27,000	27,000	27,000	27,000	27,000	27,000
Donations (1)	158,000	-	58,910	-	-	-	-	-
Transfer from 10% Fund for Park&Rec Salaries	17,316	4,500	4,500	4,500	4,500	4,500	4,500	4,500
Transfer from 10% Fund for Projects (2)	-	129,000	-	140,000	-	-	-	-
Transfer from Park Land Acquisition Fund (3)	-	-	-	-	150,000	128,270	-	-
Sale of Equipment	74,101	-	-	-	-	35,000	-	-
LGA (4)	243,733	345,482	345,482	347,478	-	-	-	-
Reserve Transfer	496,472	-	-	-	-	-	-	-
Interest	29,062	14,800	1,500	15,243	11,931	8,166	2,417	1,509
TOTAL REVENUE	\$ 1,082,085	\$ 561,509	\$ 478,119	\$ 601,743	\$ 221,959	\$ 232,426	\$ 68,817	\$ 66,549

(1) In 2017, \$158,000 is from the Fire Department for the parking lot. In 2018, \$51,410 is from LCRA for Gilbertson field repair and \$3,500 is from Saint Agnes for a scoreboard.

(2) Transfer from 10% Fund for projects with (10%)

(3) Transfer from Parkland Acquisition for Park projects.

(4) Increase in 2019 due to increase in levy in General Fund and increase in State funding. Reduced to \$0 in 2020 and forward due to the uncertainty of the funding.

EXPENDITURE SUMMARY:

Administration	\$ 35,441	\$ 26,645	\$ 48,250	\$ 18,150	\$ 25,460	\$ 9,170	\$ 9,180	\$ 9,190
Public Safety	-	273,690	230,774	288,350	2,500	162,500	17,500	2,500
The Old Fire Hall	-	185,000	150,000	35,000	-	-	-	-
Parks & Recreation	139,442	608,250	277,920	391,575	548,500	220,000	75,000	110,250
Public Works	344,226	106,490	80,845	194,940	23,550	413,000	67,700	121,500
TOTAL EXPENDITURES	\$ 519,109	\$ 1,200,075	\$ 787,789	\$ 928,015	\$ 600,010	\$ 804,670	\$ 169,380	\$ 243,440
NET INCREASE (DECREASE)	\$ 562,976	\$ (638,566)	\$ (309,670)	\$ (326,272)	\$ (378,051)	\$ (572,244)	\$ (100,563)	\$ (176,891)
BEGINNING FUND BALANCE	\$ 1,274,763	\$ 1,837,739	\$ 1,837,739	\$ 1,528,069	\$ 1,201,797	\$ 823,746	\$ 251,502	\$ 150,939
ENDING FUND BALANCE	\$ 1,837,739	\$ 1,199,173	\$ 1,528,069	\$ 1,201,797	\$ 823,746	\$ 251,502	\$ 150,939	\$ (25,952)

DETAILED DEPARTMENT BUDGETS

CITY CENTER /ADMINISTRATION	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimated</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
Audit Service	\$ 485	\$ 495	\$ 495	\$ 500	\$ 510	\$ 520	\$ 530	\$ 540
Computer Hardware/Software/Upgrades	1,813	6,000	7,000	7,500	7,300	6,000	6,000	6,000
Accounting software	1,520	-	-	-	-	-	-	-
Comprehensive Plan	24,746	10,000	18,755	-	-	-	-	-
Misc Office Equip/Capital Equip	2,704	2,650	2,000	2,650	2,650	2,650	2,650	2,650
City Center landscaping & screening	4,173	7,500	-	7,500	-	-	-	-
City Survey	-	-	20,000	-	-	-	-	-
Copier	-	-	-	-	15,000	-	-	-
City Center/Admin Total	\$ 35,441	\$ 26,645	\$ 48,250	\$ 18,150	\$ 25,460	\$ 9,170	\$ 9,180	\$ 9,190

PUBLIC SAFETY

Fire Dept - Reserve line	-	40,190	40,190	40,050	-	-	-	-
Fire Dept - Building repairs	-	2,500	2,500	22,500	2,500	2,500	2,500	2,500
Fire Dept - Kitchen	-	53,000	53,000	-	-	-	-	-
Fire Dept - Furnace replacement	-	12,000	-	12,000	-	-	-	-
Fire Dept - Air conditioners/furnances	-	30,000	-	30,000	-	-	-	-
Fire Dept - Apparatus doors and bay improvements	-	83,000	83,000	-	-	-	-	-
Fire Dept - Replace pagers	-	25,000	23,432	-	-	-	-	-
Fire Dept - SCBA	-	-	-	180,000	-	-	-	-
Fire Dept - Computer Network Hardware	-	-	-	3,800	-	-	-	-
Fire Dept - Radios	-	-	-	-	-	160,000	-	-
Fire Dept - Emergency Management Radios	-	-	-	-	-	-	15,000	-
Emergency Svcs - Outdoor warning sirens	-	28,000	28,652	-	-	-	-	-
Fire Dept. Total	\$ -	\$ 273,690	\$ 230,774	\$ 288,350	\$ 2,500	\$ 162,500	\$ 17,500	\$ 2,500

THE OLD FIRE HALL

Exterior upgrades	-	150,000	150,000	-	-	-	-	-
Roof replacement (east half)	-	35,000	-	35,000	-	-	-	-
Old Fire Hall Total	\$ -	\$ 185,000	\$ 150,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -

**CITY OF LITTLE CANADA
GENERAL CAPITAL IMPROVEMENT FUND (400)
FISCAL YEARS 2017 THROUGH 2023**

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimated</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
PARKS & RECREATION								
P&R Consultant	-	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Master Plan	32,963	9,000	9,000	-	-	-	-	-
Veterans Memorial	20,672	-	-	-	-	-	-	-
Miscellaneous concrete projects	-	8,000	1,000	7,000	-	-	-	-
Portable restroom screening	-	5,000	550	-	-	-	-	-
Rink 2 - replace windows	-	-	14,510	-	-	-	-	-
Interpretive signage	-	-	-	16,725	-	-	-	-
Firefighters Historical Trail memorial sign	-	-	-	6,000	-	-	-	-
Fire Barn:								
Caulk concrete	-	2,000	-	2,300	-	-	-	-
Skate Park Equipment	-	-	-	2,500	-	-	-	-
Powerline Trail:								
Tunnel (culvert)	2,990	200,000	4,400	-	-	-	-	-
Payne to Edgerton	-	-	-	-	-	-	-	75,000
Gervais Mill:								
Bridges	496	-	-	-	-	-	-	-
Garden	-	51,750	-	51,750	-	-	-	-
Parking lot	-	20,000	35,700	-	-	-	-	-
Tree trimming	-	-	3,000	-	-	-	-	-
Edgerton entrance landscaping	-	-	-	2,000	-	-	-	-
Trail repair/maintenance	-	-	-	-	5,000	-	-	-
Spooner Park:								
Engineering	-	-	3,350	-	-	-	-	-
Stain shelters/structures	6,500	-	-	-	-	-	8,000	-
Gilbertson field repair	24,571	-	51,410	-	-	-	-	-
Upper shelter masonry repair	-	3,000	3,000	-	-	-	-	-
Upper shelter drinking fountain	-	4,000	3,700	-	-	-	-	-
Clearing	-	20,000	2,500	-	-	-	-	-
Buckthorn removal	-	10,000	10,000	10,000	10,000	10,000	-	-
Playground Equipment (10%)	-	129,000	107,000	175,000	-	-	-	-
Makerspace	-	-	-	4,000	-	-	-	-
Field repair/maintenance	-	-	-	6,000	-	-	6,000	-
Sand volleyball court	-	-	-	2,000	-	-	-	-
Trail repair/maintenance	-	-	-	-	100,000	-	-	-
Tree trimming	8,800	-	-	-	10,000	-	-	-
Lower Shelter	-	-	-	-	75,000	-	-	-
Woodchip playground	-	-	-	-	-	-	5,500	-
Sports court resurfacing	-	-	-	-	-	-	6,000	-
Entrance sign	-	-	-	-	-	-	-	17,250
Pioneer Park:								
Stain shelters/structures	7,400	-	-	-	-	-	8,500	-
Sports court resurfacing	15,750	-	-	-	-	-	18,000	-
Park pond planting	-	500	-	-	-	-	-	-
Bridge plank replacement	-	-	900	-	-	-	-	-
Outfield fencing - field 2 & spot repair	13,150	12,000	-	12,000	12,000	-	-	-
Soccer field scoreboard	-	10,000	11,900	-	-	-	-	-
Field repair/maintenance	-	6,000	6,000	-	6,000	-	6,000	-
Trail maintenance/repair	-	80,000	-	-	80,000	50,000	-	-
Message center	-	1,000	-	1,000	-	-	-	-
Tree trimming	-	-	-	10,000	-	-	-	-
Warning track grading	-	-	-	8,000	-	-	-	8,000
Playground equipment	-	-	-	-	150,000	150,000	-	-
Soccer field repair/maintenance	-	-	-	-	50,000	-	-	-
Rondeau Park:								
Basketball court resurfacing/drain tile	3,200	-	-	-	-	-	3,500	-
North border plantings	-	2,000	-	-	-	-	-	-
Woodchip playground	-	-	-	-	3,500	-	-	-
Trail repair/maintenance	-	-	-	-	10,000	-	-	-
Thunder Bay Park:								
Basketball court resurfacing	2,950	-	-	-	-	-	3,500	-
Woodchip playground	-	-	-	-	2,000	-	-	-
Trail maintenance/repair	-	25,000	-	30,300	25,000	-	-	-
Habitat Restoration	-	-	-	25,000	-	-	-	-
Drainage	-	-	-	10,000	-	-	-	-
Parks & Recreation Total	139,442	608,250	277,920	391,575	548,500	220,000	75,000	110,250

(10%) Funded by 10% Fund

**CITY OF LITTLE CANADA
GENERAL CAPITAL IMPROVEMENT FUND (400)
FISCAL YEARS 2017 THROUGH 2023**

	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2018 Estimated</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>2023 Budget</u>
PUBLIC WORKS								
Special projects - ICWC	7,313	12,500	8,000	12,500	12,500	12,500	12,500	12,500
Push mower	450	-	-	-	-	-	-	-
Pole saw	574	-	-	-	-	-	-	-
Obelisk refurbish	-	-	2,850	-	-	-	-	-
Install security cameras/security system	9,085	4,000	4,000	-	-	-	-	-
Portable truck lifts	-	-	33,515	-	-	-	-	-
Pioneer bulb replacement contract - thru 2019	2,440	2,440	2,440	2,440	2,500	2,500	2,500	2,500
Crosswalk and 4-Way stop enhancements	21,088	-	-	-	-	-	-	-
Metal Detectors	1,420	-	-	-	-	-	-	-
Tractor-loader/mower	71,437	-	-	-	-	-	-	-
Sweeper	230,419	-	-	-	-	-	-	-
Replace 2001 Snow Blower	-	2,750	-	-	2,750	-	-	-
Replace 2008 Ford 350 Truck	-	50,000	-	50,000	-	-	-	-
Replace 100 gal Water Tank	-	3,000	-	-	-	-	-	-
UTV	-	25,000	24,600	-	-	-	-	-
Ball field groomer	-	4,500	3,240	-	-	-	-	-
Grading level	-	800	700	-	-	-	-	-
3" Trash pump	-	1,500	1,500	-	-	-	-	-
Replace Ball Field Painter	-	-	-	7,000	-	-	-	-
Replace small dump truck (#203)	-	-	-	60,000	-	-	-	-
Toolcat (replace 2006)	-	-	-	55,000	-	-	-	-
Angle broom	-	-	-	4,000	-	-	-	-
V Plow for Toolcat	-	-	-	4,000	-	-	-	-
Sign post puller	-	-	-	-	1,300	-	-	-
Replace 1997 jumping jack compactor	-	-	-	-	2,000	-	-	-
Plate packer	-	-	-	-	2,500	-	-	-
Field Drags	-	-	-	-	-	5,000	-	-
Replace truck (#111)	-	-	-	-	-	50,000	-	-
Replace truck (#211)	-	-	-	-	-	50,000	-	-
Replace truck (#311)	-	-	-	-	-	45,000	-	-
Toolcat (replace 2013)	-	-	-	-	-	58,000	-	-
Replace 105 dump truck	-	-	-	-	-	190,000	-	-
Cut-Off Saw 14"	-	-	-	-	-	-	1,200	-
Speed board	-	-	-	-	-	-	3,500	-
Skid loader	-	-	-	-	-	-	42,000	-
Pickup broom	-	-	-	-	-	-	3,500	-
Generator - 3000 watt	-	-	-	-	-	-	2,500	-
Replace truck (#113)	-	-	-	-	-	-	-	48,000
Replace portable air compressor	-	-	-	-	-	-	-	18,000
Replace wood chipper	-	-	-	-	-	-	-	35,000
Replace slit seeder	-	-	-	-	-	-	-	5,500
Public Works Total	\$ 344,226	\$ 106,490	\$ 80,845	\$ 194,940	\$ 23,550	\$ 413,000	\$ 67,700	\$ 121,500

**CITY OF LITTLE CANADA
INFRASTRUCTURE CAPITAL IMPROVEMENT FUND (450)
2017 THROUGH 2023**

	<u>2017</u> Actual	<u>2018</u> Budget	<u>2018</u> Estimated	<u>2019</u> Budget	<u>2020</u> Budget	<u>2021</u> Budget	<u>2022</u> Budget	<u>2023</u> Budget
REVENUES:								
Assessments	\$ 635,959	\$ 332,377	\$ 457,083	\$ 413,257	\$ 391,474	\$ 414,529	\$ 493,142	\$ 376,253
Connection Charges	10,160	18,000	18,000	18,000	18,000	18,000	18,000	18,000
General Levy	154,260	157,200	157,200	157,200	157,200	157,200	157,200	157,200
MSA Projects	-	-	-	-	-	-	-	335,850
Fra-dor Recycling Fee	13,713	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Franchise Fee	358,796	335,000	335,000	335,000	335,000	335,000	335,000	335,000
Reimbursement-Centerville Rd	2,409,488	-	2,409,488	-	-	-	-	-
Reimbursement-County Road D (1)	-	-	-	105,000	-	-	-	-
Reimbursement-County Road D (2)	-	-	-	-	790,000	-	-	-
Miscellaneous	460	500	-	500	500	500	500	500
Interest Earnings	42,533	6,693	6,693	9,407	13,147	13,063	12,640	12,618
Transfers in (3)	81,307	-	-	525,000	-	-	-	-
TOTAL REVENUE	<u>\$ 3,706,676</u>	<u>\$ 859,770</u>	<u>\$ 3,393,464</u>	<u>\$ 1,573,364</u>	<u>\$ 1,715,321</u>	<u>\$ 948,292</u>	<u>\$ 1,026,482</u>	<u>\$ 1,245,421</u>
EXPENDITURES:								
Audit / Assessment fees	\$ 3,532	\$ 3,656	\$ 3,425	\$ 3,527	\$ 3,634	\$ 3,709	\$ 3,783	\$ 3,858
Engineer	49,925	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Project Costs / Equipment	1,759,931	1,328,000	839,500	2,539,000	938,400	914,500	1,110,000	1,191,400
Bond Costs / Bond payments	-	-	-	-	-	-	-	-
Transfer To Capital funds- Admin	30,158	26,877	26,877	52,877	16,868	18,190	23,600	22,240
TOTAL EXPENDITURES	<u>\$ 1,843,546</u>	<u>\$ 1,393,533</u>	<u>\$ 904,802</u>	<u>\$ 2,630,404</u>	<u>\$ 993,902</u>	<u>\$ 971,399</u>	<u>\$ 1,172,383</u>	<u>\$ 1,252,498</u>
NET INCREASE (DECREASE)	1,863,130	(533,763)	2,488,662	(1,057,040)	721,419	(23,107)	(145,901)	(7,077)
BEGINNING FUND BAL. (DEFICIT)	<u>378,941</u>	<u>2,242,071</u>	<u>2,242,071</u>	<u>4,730,733</u>	<u>3,673,693</u>	<u>4,395,112</u>	<u>4,372,005</u>	<u>4,226,104</u>
ENDING FUND BAL. (DEFICIT)	<u>\$ 2,242,071</u>	<u>\$ 1,708,308</u>	<u>\$ 4,730,733</u>	<u>\$ 3,673,693</u>	<u>\$ 4,395,112</u>	<u>\$ 4,372,005</u>	<u>\$ 4,226,104</u>	<u>\$ 4,219,027</u>

(1) Reimbursement from Vadnais Heights and Maplewood for their share of this project.

(2) Reimbursement from Ramsey County for their share of this project.

(3) 2019 Budget - TIF transfer in for cost of Little Canada Road paver project.

PROJECTED INFRASTRUCTURE IMPROVEMENTS

YEAR	PROJECT	TYPE	COST	ASSESS	CITY	COUNTY	OTHER
2017 ACTUAL							
	Est. Completion costs prior projects		643,135	-	643,135		
	Vanderbie Road (Labore Rd north to Allen)	Reclaim/Pave	145,313		145,313		
	Noel Drive Sidewalk		19,906		19,906		
	Sylvan Pond sediment cleanout		15,101		15,101		
	Iona drainage				-		
	Burke Ave (Condit West to end)	Reconstruct			-		
	Rose Place East (Jackson to Lakeshore)	Reconstruct	157,230		157,230		
	Lakeshore Drive (Lake St to North to end)	Reconstruct	243,722		243,722		
	Labore Road		333,793		333,793		
	Fire Hall Parking Lot		180,523		180,523		
	Costs carried forward from 2018		21,208		21,209		
	ANNUAL TOTAL		1,759,931	-	1,759,932	-	-
2018 Budget							
	Est. Completion costs prior projects		44,000		44,000		
	Burke Ave (Condit West to end)	Reconstruct	310,000	126,777	183,223		
	Twin Lake Blvd	Reclaim/Pave	650,000	90,000	560,000		
	Parkview Court	Curb replacement	84,000	42,000	42,000		
	Iona Drainage Repair	Drainage Swale	25,000		25,000		
	Jackson/Old County C/Lakeshore	Mill/Overlay	275,000	111,200	163,800		
	Less completion costs carried forward 2019		(60,000)		(60,000)		
	ANNUAL TOTAL		1,328,000	369,977	958,023	-	-
2018 ESTIMATED ACTUAL							
	Est. Completion costs prior projects		60,000	-	60,000		
	Burke Ave (Condit West to end)	Reconstruct	360,000	120,344	239,656		
	Twin Lake Blvd	Reclaim/Pave	111,200	53,903	57,297		
	Parkview Court	Curb replacement					
	Iona Drainage Repair	Drainage Swale			-		
	Jackson/Old County C/Lakeshore	Mill/Overlay	363,300	135,616	227,684		
	Less completion costs carried forward 2019		(55,000)		(55,000)		
	ANNUAL TOTAL		839,500	309,863	529,637	-	-
2019 Budget							
	Est. Completion costs prior projects		60,000		60,000		
	County Road D (Estimated City Share)	Est City Share	1,000,000	25,000	80,000	790,000	105,000
	Rice St Bridge over 694	Est City Share	19,000		19,000		
	Greenbrier Street		1,100,000	362,000	738,000		
	Little Canada Road Pavers & Structure repairs		525,000		525,000		
	Less completion costs carried forward 2020		(165,000)		(165,000)		
	ANNUAL TOTAL		2,539,000	387,000	1,257,000	790,000	105,000
2020 Budget							
	Est. Completion costs prior projects		165,000		165,000		
	Nadeau Road (Country Drive to Condit)	Mill/Overlay	48,400	24,200	24,200		
	Greenbrier Circle (County Rd B2 to end)	Reconstruct	290,000	91,000	199,000		
	Old County Rd C	Reconstruct	300,000	55,000	245,000		
	Allen Avenue	Reclaim/Pave	205,000	100,000	105,000		
	Less completion costs carried forward 2020		(70,000)		(70,000)		
	ANNUAL TOTAL		938,400	270,200	668,200	-	-
2021 Budget							
	Est. Completion costs prior projects		70,000		70,000		
	Yorkton Ridge (Condit West to end)	Reclaim/Pave	142,000	60,000	82,000		
	Country Drive (RR tracks to South Owasso Blvd.)	Reclaim/Pave	475,000	175,000	300,000		
	Maple Lane	Reclaim/Pave	215,000	86,000	129,000		
	Sunrise Dr (2nd Phase to end)	Reclaim/Pave	77,500	32,500	45,000		
	Less completion costs carried forward 2022		(65,000)		(65,000)		
	ANNUAL TOTAL		914,500	353,500	561,000	-	-
2022 Budget							
	Est. Completion costs prior projects		65,000		65,000		
	Rice St. Cty Rd B2 to Mkt Place Drive - County Project	Est. City Share	580,000	383,427	196,573		
	Woodlynn Ave	Reconstruct	600,000	348,000	252,000		
	Less completion costs carried forward 2022		(135,000)		(135,000)		
	ANNUAL TOTAL		1,110,000	731,427	378,573	-	-

PROJECTED INFRASTRUCTURE IMPROVEMENTS

YEAR	PROJECT	TYPE	COST	ASSESS	CITY	COUNTY	OTHER
2023 Budget							
	Est. Completion costs prior projects		135,000		135,000		
	Yourkton Blvd. (S. Owasso Blvd to end)	Reclaim/Pave	300,000	120,000	180,000		
	Yourkton Court	Reclaim/Pave	310,000	120,000	190,000		
	Country Drive (RR tracks to Little Canada Road)	Full depth mill/pave	502,000	125,400	376,600		
	Less completion costs carried forward 2023		(55,600)		(55,600)		
	ANNUAL TOTAL		1,191,400	365,400	826,000		
To be considered:							
	694 & Rice St Interchange - County Project		300,000		300,000		
	Ryan Lane (Spruce St to Ryan Dr)	Reclaim/pave	120,000	60,000	60,000		
	Country Dr/South Owasso Trail		200,000		200,000		
	Ryan Lane - Storm Imp		100,000		50,000		50,000
	Rice St sidewalk US Bank & hardware store		25,000		25,000		
	Jackson St. (County Rd. B2 to south end)	Reconstruct	150,000	90,000	60,000		
	Australian Lakeshore East to end	Reconstruct	310,000	132,000	178,000		
	Powerline trail (Edgerton/Pioneer/Allen)	Trail	150,000		150,000		

**CITY OF LITTLE CANADA
WATER/SEWER CAPITAL REPLACEMENT FUND (604)
2017 THROUGH 2023**

	2017 Actual	2018 Budget	2018 Estimated	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2023 Budget
REVENUES:								
Funds Transferred In (W/S Deprec.)	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Solar Panels	-	7,280	-	7,240	7,200	7,170	7,130	7,100
Sale of City Property	-	-	369,990	-	-	-	-	-
Interest Earnings	50,157	28,260	28,260	42,360	42,830	43,518	43,170	44,006
TOTAL REVENUES	\$ 350,157	\$ 335,540	\$ 698,250	\$ 349,600	\$ 350,030	\$ 350,688	\$ 350,300	\$ 351,106
EXPENDITURES:								
Admin & Equipment:								
Audit	\$ 1,760	\$ 1,795	\$ 1,795	\$ 1,800	\$ 1,860	\$ 1,920	\$ 1,980	\$ 2,040
Administration fees	-	3,850	3,850	4,645	1,660	1,300	1,300	1,300
Water meter system gateway	-	6,100	6,120	-	8,000	-	8,000	-
Vactor Hose	-	-	-	-	-	-	2,100	-
Land resale/purchase costs	11,668	-	-	-	-	-	-	-
Sanitary sewer service inspection camera	10,254	-	-	-	-	-	-	-
Sewer Camera	58,800	-	-	-	-	-	-	-
Sewer Camera wheel kit	3,037	-	-	-	-	-	-	-
Surface Pro Tablet - Truck 111	1,221	-	-	-	1,300	-	-	1,300
Gas monitor	-	600	600	-	-	-	-	-
GPS device	-	1,800	-	9,000	-	-	-	-
Sewer cleaning machine	-	-	-	450,000	-	-	-	-
Hydrant buddies	-	-	-	-	-	10,000	-	-
Gate valve operator	-	-	-	7,000	-	-	-	-
Debt service payments transfer	229,865	227,070	227,070	229,225	226,320	228,370	225,145	231,145
Transfer out (1)	81,307	1,407,350	1,407,350	-	-	-	-	-
Total Admin & Equipment	\$ 397,912	\$ 1,648,565	\$ 12,365	\$ 701,670	\$ 239,140	\$ 241,590	\$ 238,525	\$ 235,785
Lines:								
Rice St. valve repair	-	60,000	-	60,000	-	-	-	-
Paint hydrants	-	5,000	-	5,000	-	-	-	-
Lining Sanitary	345	-	-	40,000	-	-	-	-
Miscellaneous water line repair	107,773	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Total Lines	\$ 108,118	\$ 105,000	\$ 40,000	\$ 145,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Facilities								
Water Tower Insp./Repairs/Painting	6,750	69,000	81,450	-	-	-	-	-
Furniture/Equipment Maintenance Bldg	12,955	5,000	3,000	5,000	5,000	5,000	5,000	5,000
Solar Panels on Public Works Building	117,879	-	-	-	-	-	-	-
Sunset Court - Lift station pump	-	18,000	16,310	18,000	-	-	-	-
Booster Station Pump #1	-	15,000	18,000	-	-	-	-	-
Booster Station Pump #2	-	-	-	18,000	-	-	-	-
Booster Station Pump #3	-	-	-	-	18,000	-	-	-
Lift Station Upgrades	1,527	15,000	3,000	10,000	10,000	10,000	10,000	10,000
Total Facilities	\$ 139,111	\$ 122,000	\$ 121,760	\$ 51,000	\$ 33,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL EXPENDITURES	\$ 645,141	\$ 1,875,565	\$ 174,125	\$ 897,670	\$ 312,140	\$ 296,590	\$ 293,525	\$ 290,785
NET INCREASE (DECREASE)	(294,984)	(1,540,025)	524,125	(548,070)	37,890	54,098	56,775	60,321
BEGIN. FUND BAL. (DEFICIT)	2,807,287	2,512,303	2,512,303	3,036,428	2,488,358	2,526,248	2,580,346	2,637,121
ENDING FUND BAL. (DEFICIT)	\$ 2,512,303	\$ 972,278	\$ 3,036,428	\$ 2,488,358	\$ 2,526,248	\$ 2,580,346	\$ 2,637,121	\$ 2,697,442
LESS INTERFUND LOAN BAL.	267,113	267,113	267,113	267,113	267,113	267,113	267,113	267,113
AVAILABLE FUND BALANCE	\$ 2,245,190	\$ 705,165	\$ 2,769,315	\$ 2,221,245	\$ 2,259,135	\$ 2,313,233	\$ 2,370,008	\$ 2,430,329

(1) 2018 Transfer out is an interfund loan for 2009 HIA bond payoff