



## STAFF REPORT

TO: Mayor Keis and Members of City Council  
FROM: Brenda Malinowski, Finance Director  
DATE: June 11, 2019  
RE: Fire Station Remodeling Partial Payment Application #1

### **BACKGROUND**

The Fire Station Remodeling Contract was awarded by Council on 04/24/2019 to Cobra Construction in the amount of \$187,944. BVK Group, the architect on the project, and LCFD are recommending payment on the project.

### **ACTION REQUESTED**

Approve Partial Payment Application #1 in the amount of \$34,522.25.

# G702 APPLICATION and CERTIFICATE for PAYMENT

To: City of Little Canada  
 515 Little Canada Road East  
 Little Canada, MN 55117

Project: Little Canada Fire Station  
 Remodeling  
 325 Little Canada Road East  
 Little Canada, MN 55117

Application No: # 1

App. Date: May 24, 2019

Period to: May 1, 2019

Project No: 19-010

Contract Date: April 17, 2019

Distribution to:

- OWNER
- CONSTRUCTION MGR.
- ARCHITECT
- CONTRACTOR
- OTHER

Contract For: General Contracting

Via Architect:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, G703, is attached.

1. ORIGINAL CONTRACT SUM 187,944.00
2. Net Change By Change Orders 0.00
3. CONTRACT SUM TO DATE 187,944.00
4. TOTAL COMPLETED AND STORED TO DATE 36,339.21

## 5. RETAINAGE:

- a. 05% of Completed Work 1,816.96
- b. of Stored Material 0.00

## TOTAL RETAINAGE

6. TOTAL EARNED LESS RETAINAGE 1,816.96
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT 34,522.25
8. CURRENT PAYMENT DUE 0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE 34,522.25

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approval this Month		
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>
NET CHANGES by Change Order	0.00	

\$34,522.25

## AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:



By: \_\_\_\_\_ Date: June 5, 2019

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Cobra Construction, Inc.

By: \_\_\_\_\_

Dave Pary

Date: May 24, 2019

State of: Minnesota

County of: Ramsey

Subscribed and sworn before me this 24th day of May 2019

Dave Pary personally appeared before me, the undersigned notary public, and provided satisfactory evidence of identification to be the person who signed this document in my presence and swore or affirmed to me that the contents of this document are true and accurate to the best of his/her knowledge and belief. My Commission Expires Jan. 31, 2021

Notary Public: \_\_\_\_\_

My Commission expires: 1/31/21

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

CAUTION: You should use an original document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

Little Canada Fire Department  
Remodel  
Application for Payment  
Cobra Construction Inc.

SECTION TITLE	DATE: May 24, 2019 SUBCONTRACTOR/VENDOR	SCHED	REQ. NO.	REQ. NO.	REQ. NO.	COMPLETE TO DATE	% COMP	BALANCE TO FIN.	RET.
		VALUE	1	2	3				
Supervision	Cobra Construction	\$ 5,106.00	\$ 736.00			\$ 736.00	\$ 0.14	\$ 4,370.00	\$ 36.80
P.M	Cobra Construction	\$ 1,472.00	\$ 368.00			\$ 368.00	\$ 0.25	\$ 1,104.00	\$ 18.40
Continuous Cleaning	Cobra Construction	\$ 1,213.00	\$ 63.46			\$ 63.46	\$ 0.05	\$ 1,149.54	\$ 3.17
Final Cleaning		\$ 780.00				\$ -	\$ -	\$ 780.00	\$ -
Trash Removal		\$ 698.00				\$ -	\$ -	\$ 698.00	\$ -
Trucking/Gas and Oil	Cobra Construction	\$ 810.00	\$ 210.00			\$ 210.00	\$ 0.26	\$ 600.00	\$ 10.50
Job Trailer		None				None			
Job Telephone	Cobra Construction	\$ 240.00	\$ 60.00			\$ 60.00	\$ 0.25	\$ 180.00	\$ 3.00
Temporary Toilet		By Owner				By Owner			
Temporary Electric Service		By Owner				By Owner			
Temporary Electric Energy		By Owner				By Owner			
Temporary Water Service		By Owner				By Owner			
Temporary Protection	Cobra Construction	\$ 308.00	\$ 108.00			\$ 108.00	\$ 0.35	\$ 200.00	\$ 5.40
Builders Risk Insurance		By Owner				By Owner			
Building Permit / SAC / WAC	Cobra Construction	\$ 2,691.00	\$ 2,691.00			\$ 2,691.00	\$ 1.00	\$ -	\$ 134.55
Demolition	Cobra Construction	\$ 11,737.00	\$ 4,944.00			\$ 4,944.00	\$ 0.42	\$ 6,793.00	\$ 247.20
Rough Carpentry		\$ 762.00				\$ -	\$ -	\$ 762.00	\$ -
Finish Carpentry (Lockers)		\$ 574.00				\$ -	\$ -	\$ 574.00	\$ -
Millwork		\$ 11,489.00				\$ -	\$ -	\$ 11,489.00	\$ -
Solid Surface Tops		\$ 13,406.00				\$ -	\$ -	\$ 13,406.00	\$ -
Joint Sealants		\$ 216.00				\$ -	\$ -	\$ 216.00	\$ -
Hollow Metal Doors & Frames		\$ 2,947.00				\$ -	\$ -	\$ 2,947.00	\$ -
Overhead Coiling Door		\$ 12,897.00				\$ -	\$ -	\$ 12,897.00	\$ -
Glass & Glazing		\$ 286.00				\$ -	\$ -	\$ 286.00	\$ -
Metal Studs / Gypsum Drywall		\$ 9,075.00				\$ -	\$ -	\$ 9,075.00	\$ -
Ceramic Tile		\$ 17,212.00				\$ -	\$ -	\$ 17,212.00	\$ -
Acoustical Ceilings		\$ 1,572.00				\$ -	\$ -	\$ 1,572.00	\$ -
Resilient Flooring		\$ 7,105.00				\$ -	\$ -	\$ 7,105.00	\$ -
Painting		\$ 3,700.00				\$ -	\$ -	\$ 3,700.00	\$ -
Toilet Accessories		\$ 3,904.00				\$ -	\$ -	\$ 3,904.00	\$ -
Residential Kitch Appliances		\$ 184.00				\$ -	\$ -	\$ 184.00	\$ -





**LETTER OF TRANSMITTAL**

DATE 5/22/19 JOB 19-010

ATTENTION: Bruce Schwartzman

RE: Little Canada Fire

TO BKV Group

222 North Second Street

Minneapolis, MN 55401

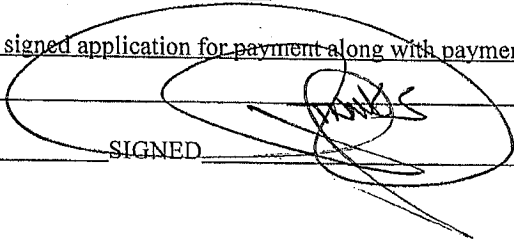
WE ARE SENDING YOU  Attached  Under separate cover via \_\_\_\_\_ the following items:  
 Shop Drawings  Prints  Plans  Samples  Specifications  
 Copy/ of letter  Change order  \_\_\_\_\_

COPIES	DATE	NO.	DESCRIPTION
4	5/24/19	AFP # 1	Little Canada Fire Station Remodeling AFP # 1

THESE ARE TRANSMITTED as checked below:

- For approval  Approved as submitted  Resubmit \_\_\_\_\_ copies for approval
- For your use  Approved as noted  Submit \_\_\_\_\_ copies for distribution
- As requested  Returned for correction  Return \_\_\_\_\_ corrected prints
- For review and comment  \_\_\_\_\_
- F OR BIDS DUE \_\_\_\_\_  PRINTS ARE RETURNED AFTER LOAN TO US

REMARK Bruce, please and return signed application for payment along with payment. Should you have any questions please feel free to give me a call!

COPY TO File SIGNED 

## Brenda Malinowski

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**From:** Chris Heineman  
**Sent:** Thursday, June 6, 2019 11:55 AM  
**To:** Brenda Malinowski  
**Cc:** Bonnie Keran  
**Subject:** FW: LCF - Pay Application No. 1  
**Attachments:** LCF AFP # 1.pdf

Brenda,

Here is the invoice I had mentioned for the Little Canada Fire Department renovation project. Please add to the payable list for the 6/12 City Council meeting. Thanks!

**Chris Heineman / City Administrator**  
515 Little Canada Road East  
Little Canada, MN 55117  
Office: 651-766-4040



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**From:** Steve Morelan <[LCFDCHIEF2@msn.com](mailto:LCFDCHIEF2@msn.com)>  
**Sent:** Wednesday, June 5, 2019 5:46 PM  
**To:** Bruce Schwartzman <[bschwartzman@bkvgroup.com](mailto:bschwartzman@bkvgroup.com)>; Chris Heineman <[chris.heineman@littlecanadamn.org](mailto:chris.heineman@littlecanadamn.org)>  
**Cc:** Dave Pary <[dpary@cobra-constructioninc.com](mailto:dpary@cobra-constructioninc.com)>; Craig Carter <[ccarter@bkvgroup.com](mailto:ccarter@bkvgroup.com)>  
**Subject:** Fwd: LCF - Pay Application No. 1

Bruce:

These need to go to the City of Little Canada for payment.

Chris: Please handle.

Steve Morelan

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**From:** Bruce Schwartzman <[bschwartzman@bkvgroup.com](mailto:bschwartzman@bkvgroup.com)>  
**Sent:** Wednesday, June 5, 2019 6:38:24 AM  
**To:** Steve Morelan  
**Cc:** Dave Pary; Craig Carter  
**Subject:** LCF - Pay Application No. 1

Steve,

Attached is the signed and approved pay application number 1. This shows that electrical lights and all plumbing items have been purchased. The application amount is \$34,522.25 which is 18.37% of the total contract amount. Any questions please let me know.

Thank you